



**California Democratic Party – 2020 Coordinated Campaign
FELLOWSHIP POSITION***

The Campaign

We have a huge challenge and a great opportunity in 2020. We are building a statewide coordinated program that will make millions of phone calls, knock on hundreds of thousands of doors, engage tens of thousands of volunteers, and build our capacity as a Party. Together we can elect strong Democrats from the local to the state level, help pass progressive ballot measures and play a national role in electing a Democratic President.

To do all this, we will need to build on the energy and great work of 2018, when thousands of volunteers across the state came together in large numbers day after day, with a unified purpose, to flip seven Congressional seats. In 2020, every Democrat and every person who supports our Democratic ticket will be provided with a way to pitch in – no matter where they live in California and no matter whether they can volunteer full time every week or for only an hour here or there.

To succeed, we need to be well-organized; draw on all the talents of our State Party, Democratic Clubs and partner organizations; utilize the most cutting-edge technological tools; and train a new generation of Party leaders. This new generation of leaders starts with County Democratic HQs engaging with high school and college students and, through a **Fellowship Program**, training young activists and advocates to participate in the important work of the campaign.

Fellowship Responsibilities Include, But Are Not Limited To:

- Working with local Party leaders and activists, targeted candidate campaigns and partner organizations to plan and implement a county-wide, year-round field program;
- Helping lead the local effort through ongoing planning, training and capacity building, especially in the areas of direct voter contact, volunteer recruitment and training, using data and technological tools to support field efforts, setting up tracking systems, and coalition building;
- Helping set up and manage program logistics from running regular phone banks and precinct walks to supporting Dem Party and partner meetings at the office; and
- Managing and supporting timely input of data and providing regular written, verbal and on-line reports.

Skills Required:

- Excellent listening and communication skills and good judgment in interacting and communicating with the public
- Ability to work quickly and thrive under tight deadlines
- Willingness and ability to take direction and function well within a team structure
- Willingness to learn new skills and keep current on the news and issues that affect the campaign
- Ability to project a positive image of the Party and the campaign
- Good computer skills, such as Microsoft Word, Excel and ability to create and update Google Documents and know or be comfortable learning to use voter data programs (PDI specifically)
- Flexibility and ability to "roll with the punches" in a fast-paced campaign

*** This is an unpaid position**

Please submit resume to kdelatorre@cadem.org.